



Rawcliffe Parish Council

Fiona Vicary - Clerk to the Council
Rawcliffe Recreation (Bob Eccles) Pavilion St Mark's Grove, YORK YO30 5TS
Tel: 01904 890366

E-mail: clerk@rawcliffeparishcouncil.gov.uk
www.rawcliffeparishcouncil.gov.uk

NOTICE IS HEREBY GIVEN that the Annual Meeting of Rawcliffe Parish Council will be held on THURSDAY 6 MAY 2021 at 7PM via remote link <https://us02web.zoom.us/j/9048903660>

Members of the public and press are invited to attend and may address members of the Council, during the item set aside for public participation – [Item 161 'Public Participation'](#)

[Protocol on audio/visual recording and photography at meetings: Recording is allowed Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings, any recording should be clearly visible to anyone at the meeting and be non-disruptive.]

Agenda for said meeting is shown below.

Fiona Vicary

**30/04/2021
FIONA VICARY
(CLERK/RFO)**

AGENDA

1. Election of Chairman

- a. To approve election of Chairman
- b. Appointed Chairman to sign Declaration of Acceptance of Office
- c. To approve appointment of Vice Chairman
- d. Vice Chairman to sign Declaration of Acceptance of Office

2. Apologies:

- a. To note apologies and reasons for absence

3. To Note any Declarations of Interest:

- a. To approve Dispensation Requests
- b. To note Declarations Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

4. To Receive Report from Ward Councillors

5. Public Participation:

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.

6. Minutes

- a. To Approve Minutes of Rawcliffe Parish Council Meeting held 12/04/2021

7. To Appoint of Parish Representatives to Outside Bodies.

- a. Rawcliffe Recreation Association (2 representatives)
- b. Clifton Without & Rawcliffe Allotment Association (1 representative)
- c. YLCA (2 representatives)
- d. York Bus Forum

8. To Appoint members to Employment Panel (3 members)

9. Planning

- a. To consider planning applications received (Appendix 1)
- b. To consider any other planning related matters

10. Councillor Activities

- a. To note reports from outside bodies, councillor activities and training
- b. To consider any action required arising from item above

11. Assets and Facilities

- a. To consider matters related to any parish council asset
- b. To consider any action required arising from item above

12. Finance

- a. To approve payments as detailed in Appendix 2 (a)
- b. To note budget situation as detailed in Appendix 2 (b)
- c. To approve Bank Reconciliation Statement to 30 April 2021
- d. To consider and approve Rawcliffe Parish Council Insurance Premium for 2021/2022
- e. To note the Internal Auditor's report for the accounts year ending 31/03/2021 and to approve any action required
- f. To consider and approve the Annual Governance Statement for the annual return 2020/2021
- g. To consider the Accounting Statements for the annual return 2020/2021
- h. To approve Accounting Statements for the annual return 2020/2021
- i. The Chairman to sign and date the Annual Governance Statements and Accounting Statements for the annual return 2020/2021
- j. To approve dates for the exercise of public rights 2021

13. Employment and training

- a. To consider any employment related issues

14. Policing and Security Matters

- a. To consider any policing and security related issues

15. Correspondence Received

- a. To note all correspondence received and consider any necessary action

16. To confirm date and time of next meeting